

**Minutes of the 753rd meeting of Toft Parish Council**  
**Meeting held on Monday 3 December 2018 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), P Ellis-Evans, E Miles and A Tall.

In attendance: 1 member of the public and Mr Ben Stoehr (Acting Clerk).

**Open public session including reports from the County and District Councillors**

A resident commented on the condition of the pavements on the High Street near Chapel Cottages and on the way to Comberton. The encroachment of gravel from driveways on to the pavement was also raised.

County Cllr Joseph's previously circulated written report, which included Cambridge North Station and possible ways of financing it; the Greenways consultation; the WWI Remembrance commemorations; and energy self-sufficiency, was taken as read. Cllr Joseph also wished to raise awareness among other villages that the Connections youth bus visited the Eversdens.

District Cllr Chamberlain had expressed his delight that a Community Chest award of £300.00 had been made to Toft Historical Society.

**1. Apologies for absence and declaration of interests**

**1.1 To approve written apologies and reasons for absence**

Apologies were received from Cllr McNiven, Cllr Tall (anticipated lateness) and from District Cllr Chamberlain.

**1.2 To receive declarations of interest from councillors on items on the agenda**

None.

**1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate**

None.

**2. To approve the minutes of the meeting on 5 November 2018**

RESOLVED that the minutes of the meeting on 5 November be approved and signed by the Chairman after an amendment under Open Session, paragraph 3, to change "High Street" to "Stoney Lane" and to delete the wording "but greenery or green fencing would be preferable;" and under item 7.7 to delete the words "This will take place at" and Cllrs McNiven and Miles are to assist and" and insert instead "Councillors agreed to meet at the main entrance to Church Drift commencing at 6.30 pm"

**3. To consider any matters arising from the last or a previous meeting including**

None.

**4. Consideration of correspondence**

**4.1 SCDC – S106 Contributions for S/1220/16/OL – Land west of Hardwick Road, Toft**

RESOLVED not to adopt the Public Open Space, but to express appreciation for the information provided by James Fisher. (Prop MY, 2nd PEE, unanimous)

**5. Finance and risk assessment**

**5.1 To consider the finance report and approve the payment of any bills**

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed, plus M Yeadon (Calendar expenses) £15.00.

Salary		£57.92
Salary		£141.60
N Hancox Solicitors	Allotments legal fees	£1206.00
Shelley Signs	Information sign	£528.00
Toft Methodist Church	Sign installation	£60.00
Toft People's Hall	Room hire	£30.00
Hamill Landscaping	Grass cutting	£378.00
HMRC	PAYE	£178.60

NEST

Pension (DD)

£57.96

5.2 Play inspection reports

RESOLVED to note that Cllr Yeadon had inspected the play area and fixed the gate.

5.3 To consider any matter which is urgent because of risk or health and safety

None.

It was noted that bonfires lit on still days were leaving smoke. Residents were directed to the CCC environmental health department.

**6. To consider any Planning or Tree works applications received**6.1 Planning Applications6.1.1 S/4248/18/DC – Bennell Farm, West Street, Comberton – Discharge of conditions 10 (Minimisation of dust, noise), 11 (Phasing programme), 18 (Construction access and contractor parking), and 19 (Waste management plan) of planning permission S/1812/17/OL

RESOLVED with regard to condition 3.7 (Traffic management), for “contractor and employee parking on site where possible” to ask SCDC to remove “where possible”.

6.1.2 S/4338/18/FL – 6 Powell Close – Single storey front and two storey rear extensions

RESOLVED that the Parish Council make no recommendation. (Prop MY, 2nd EM, unanimous)

6.2 SCDC decisions to note

None.

6.3 Tree works applications6.3.1 S/4307/18/TC – Manor Farm House, 15 Comberton Road

RESOLVED that the Parish Council has no comments.

Cllr Tall arrived at 7.40 pm.

**7. Members items and reports for information only unless otherwise stated**7.1 Allotments

Advice from the Solicitor had been circulated. RESOLVED to defer consideration of the Allotment Trust to the next meeting.

7.2 Village maintenance - Nothing to report.7.3 Highways

Cllr Tall reported.

The CCC feasibility study has found that the dropped kerbs are already in the ideal position for visibility. CCC would prefer rectifying the rutted nature of the bus stop surface that the Parish Council should finalise its contribution of £400.00 (10%) for the LHI bid.

There are a number of open submissions on the CCC website for potholes. The hedge between Toft and Comberton has been cut but hawthorn has been left on the path.

RESOLVED that Cllr Tall should report to CCC the Church Drift hedges have been trimmed but will need a hard cut back.

7.4 Toft People's Hall

The report was noted.

7.5 Footpaths

RESOLVED as gate had fallen off its hinges at Kingston footpath 7 to write to the Kingston Parish Clerk and ask if they know who the landowner is.

7.6 Defibrillator report - Nothing to report.**8. Closure of meeting**

There was no further business and the meeting closed at 7.55 pm.

Signed .....Chairman .....date.